

NRC in Syria

NRC is in Syria to support people affected by forced displacement (IDPs, returnees, host community etc.) so that they can have access to timely and effective assistance, to cope with the crisis and when the crisis ends return and rebuild their lives. Since the start of its activities in mid-2016 in Syria, NRC has reached with humanitarian assistance more than 360,000 people, out of which more than 150,000 reached in 2018 alone in the Governorates of Damascus, Aleppo and Rif Damascus.

NRC will continue to apply an integrated programming approach, where Education, capacity building, Shelter/WASH, and Food Security and Livelihoods (FSL) programmes work jointly to enable displacement-affected populations to meet their basic needs, enjoy their rights, and benefit from pathways to durable solutions.

Role and Responsibilities:

NRC Syria Office is seeking for an experienced, enthusiastic and highly motivated profile with a strong background in Logistics and Supply Chain Management. The job holder will need to be willing to work in a changing environment and adapt to changes, as well as dedicate a part of her/his time to consolidate the setup of the Country Logistics Department (in Country Office and different Area Offices).

The main objectives for the Logistics Manager is to oversee logistics implementation and compliance, and strengthen the logistics support services (i.e. Procurement, Transport, Fleet, Warehousing and Stock Management, and Asset Management) in NRC Syria (based in Damascus) and current and future areas of operation.

The Logistics Manager will need to ensure that NRC Syria is well positioned to respond to current and future emergencies with primed logistics mechanisms and high standard quality.

The Logistics Manager's responsibilities include:

- Demonstrate strong engagement and leadership in all major logistics actions.
- Ensure that country set up comply with Logistical Handbook, NRC policies and donor requirements
- Implement NRC's logistics systems and procedures
- Training and support of line managers and staff with logistical responsibilities
- Management of the logistics team
- Ensure anti corruption focus in procedures and trainings
- Establish filing systems/archives according to NRC standards in all offices
- Initiate and maintain necessary leases, licenses and contracts with relevant authorities and suppliers
- Provide regular analysis and reports
- Promote the rights of IDPs/returnees in line with the advocacy strategy

Additional Information:

We welcome applications from qualified Syrian candidates. This is a national position so only applications from Syrian citizens will be considered.

Duty Station: Damascus, Syria

To apply for this Vacancy, please copy below link:

https://ekum.fa.em2.oraclecloud.com/hcmUI/CandidateExperience/en/sites/CX_1001/job/356