



## JOB VACANCY ANNOUNCEMENT- MSF OCB

<b>Job Title</b>	<b>COUNSELOR EDUCATOR</b>
<b>Employer</b>	Médecins Sans Frontières - Belgium
<b>Duty Station</b>	<b>Damascus</b>
<b>Deadline for applications</b>	<b>03<sup>rd</sup> March 2025</b>
<b>Contract status</b>	Service Agreement for 3 months, Renewable
<b>Type of contract</b>	Full time
<b>Start Date</b>	March 2025

### Introduction about MSF:

Médecins Sans Frontières (MSF) / أطباء بل حدود is an international, independent, medical humanitarian organization that delivers emergency aid to people in 70 countries who are affected by armed conflict, epidemics, natural disasters and exclusion from healthcare. MSF offers assistance to people based on need, irrespective of race, religion, gender or political affiliation and our actions are guided by medical ethics and the principles of neutrality and impartiality.

We offer basic healthcare, perform surgery, fight epidemics, rehabilitate and run hospitals and clinics, carry out vaccination campaigns, operate nutrition centers, and provide mental healthcare. Our activities include the treatment of injuries and disease, maternal care and the provision of humanitarian aid. Where necessary, we set up sanitation systems, supply safe drinking water, and distribute relief to assist survival.

*Check the links:*

[Médecins Sans Frontières أطباء بل حدود](#)

[Médecins Sans Frontières T-shirt قف أطباء بل حدود - م](#)

### Main Objective of the position:

Perform counseling and/or education sessions to patients, and/or caregivers following MSF medical and mental health protocols and procedures, in order to improve their psychosocial condition.

### Accountabilities:

- Actively promote the availability of counselling services. Carry out, individually or in group, non-specialized counselling and/or educational sessions, to patients, their families, the community to alleviate their psychosocial difficulties within the project scope of activities.
- Provide first assessment, psychological first aid (PFA) and psychosocial support/counselling to patients.



- Refer patients to other specialists or other institutions for further assistance, when necessary in order to propose the best support available in order to offer patients holistic package of care when it is available.
- Participate in the creation of any material needed for counseling activities
- Attend and actively participate in supervision sessions and educational sessions with members of the team.
- Keep files and statistics of daily activities confidential and participate in team meetings to share experiences and discuss special cases with other counsellors, preserving confidentiality
- Support other MH staff or medical departments (when needed and validated) in the provision of a holistic package of care within the scope of responsibility of the mental health department.
- Inform line manager of any problem of any kind arising during the day-to-day activities.
- Identify the psychosocial, socio-economic and administrative needs for patients.

Working together with other team members to prepare/produce various mental health psychosocial education messages/topics, according to specific groups and needs e.g. caretakers of disabled individual, population affected by armed conflict as well as any material needed for counselling activities and look after it.

### **MSF Section/Context Specific Accountabilities:**

- Actively promote the availability of counselling services. Carry out, individually or in group, non-specialized counselling and/or educational sessions, to patients, their families, the community to alleviate their psychosocial difficulties within the project scope of activities.
- Provide first assessment, psychological first aid (PFA) and psychosocial support/counselling to patients.
- Refer patients to other specialists or other institutions for further assistance, when necessary in order to propose the best support available in order to offer patients holistic package of care when it is available.
- Participate in the creation of any material needed for counseling activities
- Attend and actively participate in supervision sessions and educational sessions with members of the team.
- Keep files and statistics of daily activities confidential and participate in team meetings to share experiences and discuss special cases with other counsellors, preserving confidentiality
- Support other MH staff or medical departments (when needed and validated) in the provision of a holistic package of care within the scope of responsibility of the mental health department.
- Inform line manager of any problem of any kind arising during the day-to-day activities.
- Identify the psychosocial, socio-economic and administrative needs for patients.
- Working together with other team members to prepare/produce various mental health psychosocial education messages/topics, according to specific groups and needs e.g. caretakers of disabled individual, population affected by armed conflict as well as any material needed for counselling activities and look after it.

### **Requirements:**

---

<b>Education</b>	Counseling, psychology or other similar degree/diploma is <b><u>essential</u></b> .
<b>Experience</b>	<b><u>2-year experience</u></b> essential in similar position. Experience with NGO is desirable.
<b>IT Skills</b>	Computer literacy (word, excel and internet)
<b>Languages</b>	Arabic is essential. English is desirable.
<b>Knowledge</b>	<ul style="list-style-type: none"><li>• Desired knowledge of the affected population</li><li>• Strong communication, organizational and social skills (attentive listening, open attitude, empathy, sensitivity)</li><li>• Capacity to work in a multidisciplinary team</li><li>• Initiative, creativity and flexibility</li><li>• Capacity to adjustment to change</li><li>• Interest in helping vulnerable population</li></ul>



---

<b>Education</b>	Counseling, psychology or other similar degree/diploma is <b>essential</b> .
<b>Experience</b>	<b>2-year experience</b> essential in similar position. Experience with NGO is desirable.
<b>IT Skills</b>	Computer literacy (word, excel and internet)
<b>Languages</b>	Arabic is essential. English is desirable.
<b>Knowledge</b>	<ul style="list-style-type: none"><li>• Desired knowledge of the affected population</li><li>• Strong communication, organizational and social skills (attentive listening, open attitude, empathy, sensitivity)</li><li>• Capacity to work in a multidisciplinary team</li><li>• Initiative, creativity and flexibility</li><li>• Capacity to adjustment to change</li><li>• Interest in helping vulnerable population</li></ul>
<b>Competencies</b>	<ul style="list-style-type: none"><li>• People Management</li><li>• Commitment</li><li>• Flexibility</li><li>• Results</li><li>• Teamwork</li></ul>

**Application process:**

In order to apply for this position, please click on the link ([Counselor Educator](#)) and fill in the application form In **English Language**; or send via following email ([MSFOCB-syria-Jobs@msf.org](mailto:MSFOCB-syria-Jobs@msf.org)). Please keep in mind that **applicants must use a personal Gmail Account in order to be able to complete the application form.**

Before submitting the application, make sure to enter all the required data and upload your CV and other required documents in the dedicated spaces. **Submitting is allowed for one time only.**

**DEADLINE FOR SUBMITTING THE APPLICATION: 03<sup>rd</sup> March 2025**

*We are an equal opportunity employer; we do not charge a fee for any applications received.  
Only short-listed candidates will be contacted.*