

## **Service provider- Training consultant in e-marketing & social media for People with Disabilities PWDs -Damascus**

### **-Who are we?**

DRC has been actively operating in Syria since 2008 mainly supporting refugees. In June 2012, DRC was authorized by the Syrian Ministry of Foreign Affairs (MoFA) to expand its humanitarian efforts and provide assistance to IDPs and the vulnerable resident population countrywide. Since then, DRC activities have been focused on NFI distributions, Shelter, WASH, Protection, Education, Livelihoods and Mine Risk Education in six Governorates (Damascus, Rural Damascus, Dara'a, Aleppo, Hama, and Homs). While Protection/community service activities are provided to beneficiaries throughout our six Community Centers.

### **Background Information**

The livelihoods (LLH) program at the Danish Refugee Council is in the process of contracting Vocational Training (VT) experts who are capable of producing training content for their activities catering to **People with Disabilities (PWD)**. The aim is to start implementing inclusive livelihoods training in professions that are of demand in the local Labor Market (LM) for People of Concern with a vulnerable background taking into consideration special needs of different participant groups.

### **Purpose**

Provision of technical expertise in PWD LLH training for inclusive LLH curricula drafting and dissemination.

**Type of contract :** Service contract /Consultancy

**Duty station:** Damascus with potential travels to RDAM and Homs

**Service contract duration:** Up to 25-man days max

### **Duties and Responsibilities**

- Development of inclusive LLH VT content in e-marketing & social media with focus on different disabilities and highlighting their special needs.
- Define VT curriculum content for each specific special need agreed
- Provide an inclusive theoretical and practical curriculum for the proposed vocation for PWDs (trainer and trainee manuals);
- Provide SoW (Scope of work) for PWDs VTs mentioned above including trainer TOR, equipment and logistical arrangements and raw material/ supplies needed;
- Dedicate time to consult with PWD specialists if not already members of the team– access to DRC partner staff at the Ministry of Social Affairs might be facilitated to help;

- Developing follow-up tools for PWDs trainings that capture and document lessons learnt to start a PWD VT learning journey in LLH allowing for curriculum enhancement and measuring results;
- Provide a TOT on the developed curriculum to DRC contracted trainers, partners and field staff to launch inclusive VT across several governorates.
- Provision of a training report that documents the process and the way forward.

#### **Deliverables:**

- Vocational training manuals (one for trainer and one for trainee) which incorporates exercises;
- Scope of work for the vocation including logistical needs, trainer characteristics and background, training outline, templates and tests;
- Slides for interactive material testing workshop;
- Workshop report documenting process and way forward

#### **Qualifications**

- Relevant background, preferably a diploma or master's degree in social sciences such as sociology or psychology.
- Proven practical experience in working with PWDs through training implementation and expertise in the vocation mentioned above with at least a couple of similar curricula produced already;
- Very good Arabic and good English language skills.
- Good command of MS office package.
- Available to work on weekends to meet deadlines (incl. training workshops planned).
- Remuneration is based on a daily rate.
- The ability to travel when needed – DRC will cover all related expenses.
- Capacity to deliver a fully-fledged inclusive vocational training curriculum of high quality including exercises and train it.  
People with special needs are encouraged to apply.

#### **Skills:**

- Flexibility to work
- Ability to control students in the hall
- Effective communication skills
- Teamwork skills
- creativity
- work under pressure.

#### **About you:**

In this position, you are expected to demonstrate DRC' five core competencies:

**Striving for excellence:** You focus on reaching results while ensuring an efficient process.

**Collaborating**: You involve relevant parties and encourage feedback.

**Taking the lead**: You take ownership and initiative while aiming for innovation.

**Communicating**: You listen and speak effectively and honestly.

**Demonstrating integrity**: You act in line with our vision and values.

### **-We offer:**

DRC will offer the successful applicant **a service contract up 25-man days max.** conditions will be in accordance with Danish Refugee Council's Terms of Service contract scale

### **-Interested?**

\*Then apply for this position by sending :

**1- CV**

**2- filling & Signing the attached form (fees form ) can be found under details.**

**to [sp.procurement@drcsyria.dk](mailto:sp.procurement@drcsyria.dk) no later than 21 -10-2018**

**make sure to indicate the vacancy title in the email subject line.(Mandatory).**