



## Inclusive Livelihoods Officer

Damascus, Syria



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We are looking for a highly qualified individual to fill-in the vacancy of Inclusive Livelihoods Officer.

### Who are we?

DRC has been working in the MENA region since 2003 and is currently one of the few international organizations registered and operating legally in the countries of Iraq, Syria, Lebanon, Turkey, Libya and Jordan. Since 2013, DRC has been operating as the largest INGO responding to the Syrian crisis in Syria and Lebanon and has assisted over 1 million refugees and IDPs a year. DRC has been actively operating in Syria since 2008, mainly supporting refugees. In June 2012, DRC was authorized by the Syrian Ministry of Foreign Affairs (MoFA) to expand its humanitarian efforts and provide assistance to IDPs and the vulnerable resident population countrywide. Since then, DRC activities have been focused on NFI distributions, Shelter, WASH, Protection, Education, Livelihoods and Mine Risk Education in six Governorates (Damascus, Rural Damascus, Dara'a, Aleppo, Hama, and Homs). Protection/community service activities are provided to beneficiaries through 6 Community Centers.

### About the job

The goal of this position is to implement necessary actions to ensure inclusion and the strategic consideration necessary for persons with injuries/disabilities and older persons to gain access to, participate in and benefit from livelihoods program activities. The position will do so through interaction among all stakeholders to identify and promote successful linkages and improved awareness.

**This job is based in Damascus which required travel to other Syrian cities where DRC is present.**

### Duties and Responsibilities

- Rotate within 7 DRC centres and possibly government-run vocational training centres to promote the inclusion of persons with injuries/disabilities and older persons. Ensure gender is considered in all aspects of work.
- Review tools and processes to ensure selection of persons with injuries/disabilities and older

**Application due:**  
6/28/2017

**Workplace:**  
Damascus

**Homepage:**  
[drc.ngo](http://drc.ngo)

**Contract type:**  
National contract

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persons is promoted and that data is disaggregated.

- Offer training to other DRC centre staff (vocational trainers, other social workers) on inclusive practices, in conjunction with SILO in Amman (Skype or otherwise).
- Ensure that DRC is progressing on it's 10% inclusion target for the consortium work through monitoring monthly targets reached in inclusion per centre and generally.
- Work with private business or other institutions that may be able to offer apprenticeships/internships of persons with disabilities and support them on being inclusive.
- Facilitate any mapping/information gathering (assessment/evaluations/studies) needed to share with other consortium partners to help with decision-making and strategic focus on inclusion.
- Lead on assessment of barriers and facilitators for Persons w disabilities (PwDs) /PwIs/OPs to livelihood services at different levels, to help adapt planning.
- Ensure stakeholder engagement plans of consortium are inclusive and invites the voices of persons with injuries/disabilities and older persons.

### About you

In this position, you are expected to demonstrate DRC' five core competencies:

- **Striving for excellence:** You focus on reaching results while ensuring an efficient process.
- **Collaborating:** You involve relevant parties and encourage feedback.
- **Taking the lead:** You take ownership and initiative while aiming for innovation.
- **Communicating:** You listen and speak effectively and honestly.
- **Demonstrating integrity:** You act in line with our vision and values.

Moreover we also expect the following:

### Required qualifications:

- University degree in physical therapy, occupational therapy or social work
- Minimum two years of experience with NGO in related activities/projects in Syria.
- Minimum one year experience in coordinating Livelihoods related activities in a position of senior responsibility
- Excellent computer skills, including Excel.
- Fluent spoken and written Arabic.
- Very good spoken and written English.
- Experience working with vulnerable persons, in particular persons with disabilities/injuries/older persons.
- Experience in training others and mentoring/coaching others
- Experience in providing vocational training, linkages to vocational training or livelihoods assistance to persons with disabilities/injuries/older persons.
- Highly organized, can prioritize and organize multiple priorities
- Full respect for client/organization confidentiality is a definite pre-requisite
- Ability to work in a multicultural environment with flexibility and respect for all team members

### We offer

DRC will offer the successful applicant a six month contract, renewable dependent on both funding and performance. Salary and conditions will be in accordance with Danish Refugee Council's Terms of Employment for **National Staff** for the Officer level.

### Application process

Interested? Then apply for this position, go to <https://drc.dk/about-drc/vacancies/current-vacancies>, search for this vacancy and click on "Apply for position". All applicants should send a cover letter and an updated CV in the same language as the vacancy note. **Applications close on the 28th of June 2017.**

If you have questions or are facing problems with the online application process, please contact [job@drc.dk](mailto:job@drc.dk)

### Need further information?

For further information about the Danish Refugee Council, please consult our website [www.drc.ngo](http://www.drc.ngo)

*The Danish Refugee Council (DRC) is a humanitarian, non-governmental, non-profit organisation founded in 1956 that works in more than 35 countries throughout the world. We are the largest humanitarian NGO in Denmark and consistently ranked as one of the world's best NGOs according to Global\_Geneva.*

*We fulfil our mandate by providing direct assistance to conflict-affected populations – refugees, internally displaced people and host communities in the conflict areas of the world. We also advocate on behalf of conflict-affected populations globally on the basis of humanitarian principles and the Human Rights Declaration. Our work and long-term strategies are guided by our five core values: Humanitarian approach - Respect - Independence & neutrality - Inclusion - Honesty & transparency.*

*You can read more about our vision and work on [drc.ngo](https://drc.ngo).*

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