

**United Nations High Commissioner for Refugees (UNHCR)  
Branch Office Damascus, Syria**

**Vacancy Announcement No. UNHCR/VN/ 2018/50  
Internal/External Circulation**

<b>Position Title:</b> Public Health Officer	<b>Position Level:</b> NOC	<b>Date Issued:</b> 05/06/2018
<b>Position No.:</b> 10013243	<b>Report To:</b> Senior Operations Manager	<b>Closing Date:</b> 19/06/2018
<b>Section/ Unit:</b> Operations	<b>Duty Stations:</b> Damascus	<b>Contractual Status:</b> Fixed-Term Appointment

**Availability of the Post:** Immediately

**Accountability**

- UNHCR Public Health programme is implemented based on updated needs assessments and through implementing partners adequately trained and having received proper guidance. The implementation strategy is developed in line with the overall coordination.
- A viable standard Health Information System in place for data collection, analysis and interpretation to serve as evidence base for planning and interventions.
- Joint Assessment Mission (JAM), nutritional survey and other assessments are adequately conducted and implemented.
- Monthly health coordination meetings are conducted with all relevant partners.

**Duties and Responsibilities:**

- Support the prioritization of the Primary Health Care strategy focusing on preventive and basic curative health, including mental health, reproductive health, HIV and nutritional components.
- Support in the programming exercise to draw proposals and budgets related to public health, HIV, and nutrition.
- Provide technical assistance to UNHCR sub/field offices and implementing partners in development, integration and mainstreaming of appropriate and cost-effective public health programmes.
- Work in a multi-sectoral and co-ordinated approach in co-operation with governments, UN agencies, non-governmental organisations (NGOs) and other humanitarian partners.
- Work closely with UNHCR programme, field and protection staff to identify priority health issues and key data requirements for programme planning and monitoring to ensure that minimum UNHCR and international standards are being met.
- Promote basic health education for populations of concern and train refugee health workers (e.g. community health workers, peer educators, counselors, etc.).
- Work towards strengthening local structures and capacities; ensure strong linkages among health, nutrition, food security and HIV with protection and human rights.
- Improve coordination among partners and participate in capacity building efforts.
- Use community-based approaches, including clear involvement of persons of concern in the public health and nutritional programmes.
- Work with others in UNHCR to advocate for access to refugees, returnees and other persons of concern to local health, reproductive health (RH) and HIV/AIDS services and lobby for inclusion of refugees, returnees and other persons of concern as a specific group in government policies related to health, RH and HIV.
- Promote information sharing on all aspects related to refugee health and HIV/AIDS.
- Ensure regular update and share information within UNHCR as well as with relevant government, UN and NGO counterparts and donor communities.

### **Authority**

- Provide guidance on the overall strategy and focus of public health programmes in the operation.
- Intervene with implementing partners on public health and nutrition issue.
- Negotiate locally on behalf of UNHCR.
- Decide priorities in the designing of implementation plan.
- Advise on implementing partners' selection.
- Enforce compliance with, and integrity of, all Public Health standard operating procedures.

### **Qualification Required**

#### **Education and Skills:**

- Education: Undergraduate degree (equivalent of a BA/BS) in Public Health or a clinical background (nurse or MD) with postgraduate training in Public Health.
- Knowledge of public health, nutrition and HIV in humanitarian emergencies.
- Very good communication and computer skills.

#### **Experience:**

- Minimum 6 years (5 years with Graduate degree (equivalent of a Master's or MD)) of previous job experience relevant to the function and in national/multinational organizations.

#### **Languages:**

- Fluency in English and Arabic.

### **Desirable Qualification**

- Experience, advanced training, balance and combined knowledge in different subjects: e.g, public health, reproductive health.
- Experience in UNHCR Field Operations (Emergencies).

Please apply in writing by completing and signing the Personal History Form (as per link below) and including an up to date CV as well as your motivation letter. Please also indicate the following vacancy announcement number, position title and location: **UNHCR/VN/2018/50, Public Health Officer, Damascus**

All applications must be submitted by e-mail to: [SYRDAHUMANRES@unhcr.org](mailto:SYRDAHUMANRES@unhcr.org) indicating the vacancy number. No hard copies (paper applications) will be accepted.

Applications received will not be acknowledged, only the successful candidates will be notified of the outcome of the competitive process, and will be invited for a written test and an interview.

**Non Syrian Arabs must attach their valid residence permit as well as a valid work permit. Applications received without these documents will not be considered.**

A Personal History Form is attached for ease of reference and can also be downloaded from the following link: <http://www.unhcr.org/recruit/p11new.doc>

**Please note that the Personal History Form is mandatory and must be SIGNED by the applicant.**

#### **Distribution:**

All UNHCR staff members in Syria  
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