



## **Assistant Field Engineer**

**Hama, Syria**

We are looking for a highly qualified individual to fill-in the vacancy of Assistant Field Engineer to work in Hama under service contract.

### **Who are we?**

DRC has been working in the MENA region since 2003 and is currently one of the few international organizations registered and operating legally in the countries of Iraq, Syria, Lebanon, Turkey, Libya and Jordan. Since 2013, DRC has been operating as the largest INGO responding to the Syrian crisis in Syria and Lebanon and has assisted over 1 million refugees and IDPs a year. DRC has been actively operating in Syria since 2008, mainly supporting refugees. In June 2012, DRC was authorized by the Syrian Ministry of Foreign Affairs (MoFA) to expand its humanitarian efforts and provide assistance to IDPs and the vulnerable resident population countrywide. Since then, DRC activities have been focused on NFI distributions, Shelter, WASH, Protection, Education, Livelihood and Mine Risk Education in six Governorates (Damascus, Rural Damascus, Dara'a, Aleppo, Hama, and Homs). Protection/community service activities are provided to beneficiaries through 6 Community Centers.

### **About the job**

The Assistant Field Engineer will be a member of DRC Syria Emergency Response Unit and he/she will work in the Shelter/WASH department. He/she will be responsible for field visit mainly in the Governorate and the country side of the governorate depending on the security situation. He/she will play a major role in assessing schools, collective shelters, and unfinished buildings to be rehabilitated. He/she will have to prepare bill of quantities, monitor rehabilitation and report on works implemented by contractors.

### **Duties and Responsibilities**

- Assess schools, collective shelters, and unfinished building in the Governorate and country side of the governorate.
- Supervise, monitor and coordinate the work of DRC construction companies
- Prepare and revise Bill of Quantities;
- Regular reporting on rehabilitation works
- Quality control on material and work executed by contractor
- Verifying work status for processing payments
- Identification of buildings for rehabilitation
- Supervise and monitor the distribution of equipment and furniture
- Submit to the Project Officers accurate material prices from the market on a monthly basis
- Any other task as requested by the direct manager and Project Officer

### **About you**

In this position, you are expected to demonstrate DRC' five core competencies:



**Striving for excellence:** You focus on reaching results while ensuring an efficient process.

**Collaborating:** You involve relevant parties and encourage feedback.

**Taking the lead:** You take ownership and initiative while aiming for innovation.

**Communicating:** You listen and speak effectively and honestly.

**Demonstrating integrity:** You act in line with our vision and values.

To be successful in this role you must have:

- University degree in Civil engineering or architectural engineering.
- Expert in the rehabilitation works.
- One to two years of working experience in monitoring of construction works, preparing Bill of quantities and verifying construction material qualities.
- Previous experience in working with NGOs, experience in dealing with contractors and local authorities is an advantage.
- Good command of the English language.
- Full respect for client/organization confidentiality is a definite pre-requisite
- Ability to work in a multicultural environment with flexibility and respect for all team members

#### **We offer**

DRC will offer the successful applicant a six month contract, renewable dependent on both funding and performance. Salary and conditions will be in accordance with Danish Refugee Council's Terms of Service contract scale

#### **Application process**

Interested? Then apply for this position by sending your CV to [job@drcsyria.dk](mailto:job@drcsyria.dk) no later than **March 28<sup>th</sup> 2017** and make sure to indicate the vacancy title in the email subject line.